

Northern Hills Church of Christ
Facilities Use Application & Contract

Requested Event Date: _____ Time: _____ to _____

Nature of Event (& description if necessary): _____

Point of Contact: _____
Name Contact Number

For Weddings:

Groom: _____
Name Contact Number

_____ Address

Bride: _____
Name Contact Number

_____ Address

Officiant: _____
Name Contact Number

_____ Affiliated Church Name, Address, & Phone Number

NHCC Premarital Counseling Discount: YES NO

FEES: Cost for use of Entire Facility

- Events shall be deemed necessary of application, contract, appropriate deposits & fees at the discretion of the elders & ministers based on the nature of the event.
- Security Deposit: \$300 due at least two weeks before event. This deposit shall not be cashed & will be returned within two weeks after event if facilities are kept in proper shape. If cleaning/repair is needed, appropriate funds shall be kept.
- Complete payment of deposits & usage fees must be made at least one month prior to event, & the date will not be officially reserved until deposit is made.

Wedding/Receptions

- Usage Fee for set-up, rehearsal & wedding: \$250
- Usage Fee for set-up, rehearsal, wedding, & reception: \$300
 - 50% Discount offered for couples that have proof of premarital counseling
 - Saturday weddings & receptions must be cleaned up by 9:00 PM that night
- Make separate checks (deposit/wedding) to Northern Hills Church of Christ & send to PO Box 26; Spearfish, SD 57783 or give to church official.

POLICIES

- Flowers/Candles: Please use appropriate containers for the flower arrangements & under candles to protect building carpets & furnishings.
- Alcoholic beverages are **NOT** permitted in the building or grounds. Smoking is restricted to **OUTSIDE** the building. Rice or bird seed is permitted but must be cleaned off from concrete sidewalks & paths.

- Use of kitchen is allowed but must be cleaned up.
- Tables, chairs, as well as any moved decorations, must be returned to their original positions after event, floors vacuumed, floors mopped, & bathrooms cleaned. Please assign assistants other than the bride & groom for cleanup tasks.
 - OPTION- Pay a \$75 cleaning fee
- Please contact church official after clean up or departure for final inspection.

Members: All fees waived.

Contract

I, _____, as the point of contact or responsible party, do agree to comply with these policies on this date. I understand that violation of these policies at minimum will forfeit the security deposit.

 Signature Date

Church Use Only Below

Church Official Granting Use of Facilities _____
 Name Phone

Member- Fees Waived
Circle if Applicable

Deposit Received: _____

Usage Fee Received: _____

Clean Up Fee Received: _____
 If applicable

Final Inspection Done: _____
 CHURCH OF CHRIST

Security Deposit Mailed: _____

- If used for cleanup/repair, for what & costs associated

Contract Complete: _____
 Church Official Signature Date

Mailed Back to Party: _____

Northern Hills Church of Christ Wedding Policy
18 April 2016

As a body of believers we celebrate and practice love: the love of Jesus, his love for us and our love for each other. We encourage and support those of our number who wish to be married and form a family, rooting both their marriage and family in Christ.

Marriage is a sacred covenant that holds a special place in our faith and practice. It is a holy act, the union of two believing souls for a lifelong journey together with each other and with Our Father in heaven. As with all sacred acts (the Act of Communion, Baptism, the Gathering and such like) our faith requires us to form procedures and rituals around this rite. As heirs of the American Restoration Movement, also known as the Stone-Campbell Movement, we have a nearly 200 year history of faith and practice that includes our beliefs about marriage.

We believe that God purposed marriage to be between one man and one woman who are committed to the permanence of the marriage vow. At Northern Hills Church of Christ we have always practiced careful discernment concerning whom we shall marry in our facility and in our church (which, while often viewed as the same are not so viewed in our faith). We only allow weddings at this facility (or elsewhere if performed by one of our ministry staff or shepherds) between a man and a woman who have been examined for their faith, their commitment to God and to each other, and for their suitability for marriage. This examination may take the form of pre-marital counseling, meetings with ministry staff and shepherds, or interviews with the candidates about their history and current status.

We reserve the right to refuse to officiate a wedding or support it by allowing the use of our facility, members, or staff before or during the ceremony. We are obligated to love one another but our faith in Jesus and our sincere and long held beliefs about marriage and family sometimes requires us to turn down requests to perform or participate in a wedding ceremony. Such a refusal to participate should not be looked upon as a rejection of the persons who want to be married. Our love for them is commanded by Jesus and we joyfully obey that command; but love does not require our participation in a rite or event that goes against other deeply held aspects of our faith.

No minister shall be disciplined for refusing a wedding if their conscience prohibits their participation or if their participation would go against the historical faith of this Christian body.

Membership Defined

Membership at Northern Hills means that you are one of the believers in Jesus who meet at this congregation who have placed themselves under the collective wisdom of our shepherds. We expect members to live in harmony with our vision, mission, and the shepherds' gentle guidance.